

The Atchison County Library Board met on October 20, 2025 at 9:30 a.m. at the Fairfax Library. Those present were President Janet Griffin, Lydia Hurst, Vicki Pearson, Cathy Lien, Jayne Martin, Carol Clark and Jennifer Roup.

The agenda was reviewed. Janet Griffin asked for a motion to accept the agenda as presented. Vicki Pearson moved to accept and Cathy Lien seconded. Motion carried.

The September minutes were reviewed. Janet Griffin asked for a motion to accept the minutes. Cathy Lien made a motion, Jayne Martin seconded. Motion carried.

The October expense report was reviewed. The board discussed the need to go back to getting a cleaning deposit for the resource center to recoup costs. Lydia Hurst volunteered to collect information for a new policy. Jennifer Roup explained that the library's main book wholesaler went out of business, so the Amazon bill is much larger because we have switched to ordering books from them instead of Baker and Taylor. All orders from Baker and Taylor have been cancelled. Jennifer Roup suggested that we cancel the Blackstone Unlimited audio app. The library will most likely enter into a new consortium agreement like we have done with the Grand River but will need to wait until the majority of the group decides what new platform/business to use.

Janet Griffin made a motion for the expenses to be accepted, motioned and seconded by Lydia Hurst and Vicki Pearson.

Jennifer Roup brought new business to the board. The board needs to determine the days that the library will be closed for the holidays. The board agreed that the library would be closed November 26, 27 and 28, December 24, 25 and 26 and December 31, Jan 1 and 2, 2026. Andrea Guterriez has agreed to take on more hours on an as- needed basis. The board agreed and Janet Griffin asked for a motion to give Andrea Guterriez more hours. Cathy Lien made a motion and Lydia Hurst seconded.

Old business was discussed, including the CDBG grant. Jennifer Roup reported that she attended a City Council meeting where she and a member of the Restore Rock Port Committee successfully submitted to the city the next steps for the grant to move forward. The State Historic Society had requested more documentation regarding the state of the buildings slated for demolition.

Jennifer Roup gave a director's report. She let the board know that a new water heater was installed and a dehumidifier was put in the basement at Fairfax to help the air environment. She is currently working on Bids for the Erate program. The libraries will be participating in "Shop AC Night" with a door prize. We held a coloring contest for Halloween with winners at each

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branch getting a copy of “Horton Hears a Boo.” The Tarkio Wifi is now fixed. It was set to only be on when the library was open, but that causes a problem when people rent the building on the weekends and in the events, so we had to get a new router or equipment installed. All three area schools plus Head Start having regular reading dates with Shelby Hurst and Jennifer Roup and they are all going well. Shelby Hurst is active in getting Battle of the Books groups together from each school. Jennifer Roup has a monthly “book club” with Tarkio Elementary students with Brooke Domingo.

Janet Griffin asked for a motion to adjourn, Lydia Hurst made a motion and Vicki Pearson seconded. Meeting adjourned.

The next meeting will be Monday, November 17, 2025.